

### **How to Access an Electronic Version of the National Honor Society Selection Information Packet**

The NHS Selection Information Packet is available online. Students that wish to type their packets may download the file and complete the packet using a Microsoft Word compatible word processor. Follow these steps to access the forms:

1. Go to: [www.mrseggenberger.weebly.com](http://www.mrseggenberger.weebly.com)
2. Click on the NHS link (at the top of the page).
3. Save the file.
4. Complete the forms and save your changes.
5. Print the completed documents.
6. Organize the papers in the proper order and staple them together.
7. Don't forget to get the required signatures and to include a current photo.
8. Turn in the completed packet by the deadline.

**Please note:**

- With the exception of the essay, typing the packet is not required.
- If you choose to type your packet, it is **YOUR RESPONSIBILITY** to make sure that you complete and return **ALL** parts of the packet. It is recommended that you pick up a packet from Mrs. Eggenberger and use it as a guide to make sure that you are completing all parts of the packet.
- Your completed packet will not be returned to you. If you want a copy, make a copy for yourself.
- If you have questions, please see Mrs. Eggenberger in A-119 OR attend the Candidate Information Meeting.